



# Elphinstone Community Association

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**Draft ECA General Meeting Minutes**  
**March 20, 2024 – 7 PM**  
**Frank West Hall**

<b>Executive</b>	Rod Moorcroft – President	Clint Budd – Vice President
	Trish Wray – Treasure	Lucie McKiernan – Secretary
	René Mandigo – Membership	Tamara Hedden - PAC
	Brian Thicke – Director	Janet Oxley – Director
	Ben Foster – Director	David Weintraub – Webmaster
<b>Absent</b>	Lucy McKiernan, Trish Wray, Tamara Hedden, René Mandigo	
<b>Members</b>	Estimated at general meeting	

1. Call to Order	Call to order at 7:00	Rod
2. Agenda	Adopted: Brian Thicke, Second: Ben Foster	
3. Guest Speaker	1. Andy Maycock of GPR Canada gave an interesting and informative presentation on various applications and limitations of ground penetrating radar for development, environment, law enforcement and more.	



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4. Director's report	<ol style="list-style-type: none"> <li>1. Five years and five months on the job.</li> <li>2. There is new hope for a dialogue with MoTI on Highways, and there is promising response from the community to SCRD's bylaws on Secondary Suites;</li> <li>3. Roberts Creek is trying to proactively clarify a plan for water management and local state of emergency and to clarify who is responsible for heat emergencies, etc.;</li> <li>4. The RV camp on Cemetery Rd is expected to fill up as a result of the new Junior Hockey League on the Coast;</li> <li>5. We are hoping for improvements to community health and safety as a result of meetings between MoTI and the Ministry of Health.</li> <li>6. Grant in Aid deadline is at the end of March.</li> </ol>	Donna
5. Adoption of previous minutes	1. February 20, 2024 minutes, Adopted: David, Second: Janet	
6. Correspondence	No correspondence	
<b>7. Reports</b>		
1. President	<ol style="list-style-type: none"> <li>1. We are searching for a New Vice Chair [sic]</li> <li>2. A reminder that in the absence of the president, that position is filled in the following order: Vice-President, Secretary, Treasurer. This is standard protocol.</li> </ol>	Rod
2. Vice Pres.	No report	
3. Treasurer	1. Chequing \$2182.84, Savings \$1020.71, Shares \$142.90	Rod for Trish
4. Secretary	Lucie absent, Minutes recorded by Janet	Lucie
5. Membership	Report by Rod: It's membership renewal time!	René
6. PAC	1. Tamara's written report below	Tamara
7. APC	1. No APC Report.	Anthony



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8. Members at Large	No Report	
<b>Comm Reports</b>		
Chaster House / Park Standing Comm.	<ol style="list-style-type: none"> <li>1. The current status is that SCRD can't see moving forward on a project by project bases. A more wholistic approach to future improvements of Chaster House and Park is their stated aim. The subcommittee met and discussed our values for the park/house. Both short term projects and preparation for long term goal development were discussed. Under long term goals the committee believes it necessary to involve the broader community to understand what is important to park/house users. Hopefully we can do that with an information kiosk in the park over the summer. That would ideally need to be done with SCRD Parks feeling that the data generated would be useful. Under short term projects there are several including checking Chaster House basement for mould/humidity and taking steps if necessary, tree pruning, gravel for a better entrance to Chaster House, gravel for the parking area in Chaster Park, a telescope or photo frame documenter station for the estuary. The next step is to set up a meeting with SCRD Parks to discuss what the community can do together with them.</li> </ol>	Brian
Website Standing Comm.	<ol style="list-style-type: none"> <li>1. Privacy policy update</li> <li>2. Two Facebook accounts – update the membership</li> </ol>	David



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Socials Standing Comm.	<ol style="list-style-type: none"> <li>2. Clint moved that we request SCRD put labels on the common equipment at their facilities (e.g. Frank West Hall and Chaster House) to prevent their disappearance, seconded David;</li> <li>3. Clint moved that we request SCRD to install or otherwise provide a simple PA system in Frank West Hall for use during meetings to assist speakers and others who may be hard of hearing. Second; Merrily,</li> <li>4. Clint will remain as our Social Director.</li> </ol>	Clint
Trails Standing Comm.	<ol style="list-style-type: none"> <li>1. No new announcements.</li> </ol>	Brian
Area E Roads Standing Comm.	No report	René
Neighbourhood Associations	Trash Bash march 23rd.	Brian
8. Old Business	None	



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9. New Business	<ol style="list-style-type: none"> <li>1. Halfmoon Bay Community Association has reached out to us. Halfmoon-bay.ca</li> <li>2. Clarification of criteria for decision by board vs decision by general membership, and level of autonomy for committees.</li> <li>3. Bylaws review (required by province?) - Clint will continue to be our guru.</li> <li>4. Brian mentioned that FireSmart certification can help reduce insurance costs; WE need to have an ECA liaison to work with the fire Marshall</li> <li>5. Housekeeping item – Should Website be an officer position as opposed to a Standing Committee?</li> <li>6. Don't forget Saturday, March 23<sup>rd</sup> Area E trash bash. 10 – 12 out picking up trash, 12 – 1:30 sort trash for delivery. Pick a shift or do both.</li> <li>7. Email from Vel Anderson – updated the membership on Vel's travels.</li> </ol>	
10. Next Meeting	<ol style="list-style-type: none"> <li>1. April 10 Board Meeting – zoom</li> <li>2. April 17 General Meeting Frank West Hall – Julian Burtnick Fiedler Bros Contracting (Elphinstone Aggregates) followed by AGM</li> <li>3. May 8 Board Meeting - zoom</li> <li>4. May 15 General Meeting Frank West Hall - Kelly Foley Cover the Coast Update</li> <li>5. June 12 Board Meeting – Zoom</li> <li>6. June General – Diana Mumford– June 19</li> <li>7. July and August no meetings scheduled except the summer social.</li> </ol>	
11. Adjournment	Motion to Adjourn.	

### Committee Reports



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### PAC Report

Chair Report for month of March, CGES PAC meeting

First and foremost I would like to say how awesome it was to work with our student council & our volunteer students for the two events, our students, your children were polite, helpful & did a really great job at brainstorming ideas, being respectful to others & to me! They followed directions & even stayed and helped with cleanup!

I am so proud of CGES!!!

There is a couple items I'd like to discuss & will do so in more of a point form format to be time efficient & can send out attachments of discussion if needed to members.

- In January CG held a strategic planning forum in our Library lead by our assistant superintendent Jennifer Roberts & I have to say that I was disappointed with Cedar Groves attendance. There were only two of us here, myself and our Principal, Cedar Grove had the lowest attendance of all SD46 forums. We had advertised this forum as did SD46 both on all social media platforms. Within this forum we engaged in meaningful conversations that could help shape the next 5 years of our students learning! Sd46 had a circulating strategic planning surgery that had a deadline of Jan 12th that went along with the forums and combined together the Board will be holding 4 upcoming writing days to sort through & put a plan into writing !  
Writing dates are as follows,  
All full days  
8:30am - 3:30/4:30 ( I believe)  
Would like a 4 day commitment if possible  
Feb 20th ( Completed )  
Mar 12th ( Completed)  
April 11th  
April 18th

- Sd46 has released a potential calendar for next years school year, I can email out attachment if needed ( calendar has been sent out to me & can attach if needed )

- I recently attended via zoom a SD46 board meeting where they had the Principal of Chateleux Secondary lead a presentation by his Core leaders!  
I was so impressed by these students ranging from grade 8 through 12 & there involvement within there school & being involved in decision making, using there student voices to raise awareness & concerns to there needs! WELL DONE!! They have a suggestion box outside of the office & attend regular meetings including pac meetings, I LOVE THIS!!!



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- BCCPAC annual conference & AGM is now open for early bird registration until April 2nd  
Cost for members ( which we are ) is \$365 for both days, accommodations separate cost ( I will need to look further into accommodation cost )

Proxy vote form for BCCPAC AGM needs to be completed by April 28th ( CGES has 8 proxy cards )

-THESE ARE ACTION ITEMS FOR CHAIR ! -

- Our amazing hot lunch coordinator has asked for an early bird renewal for our hot lunch ordering website in an amount of \$315

Renewal is needed by August and would carry over until next years school term

Invoice has been sent.

- We have had an incredible opportunity for students to learn some photography skills from a wonderfully talented volunteer parent JO who was in discussions with Alexis from RCCS and they are looking at photography classes being in the month of May , sessions will be weekly and run approximately an hour in length

I believe that means 4 classes in total

10 students total would be great as only 1 volunteer.

Jenn also has 4 donated in good condition camera's for use in her class

Possible collaboration with yearbook committee next year and with photo deadline for yearbook?

- we are curious if Wednesday during school or after school would work best , will pass this off to Lia for scheduling

I am also currently working on getting a garden & flower beds back in standing order with Alexis & Lynn from RCCS !

More of a detailed update on these two items asap!

I have attend two CGES Kitchen renovation & upgrades meetings with SD46 & VCH & we will know more on when and if there is any hope of these happening this July when the SD46 has plans of renovations to flooring in half of our school including kitchen due to asbestosis.

I have joined the active transportation community & anti racism community as well!

Late February my daughter & I attended the blanket exercise at Chatelech and like always I was brought to tears. This exercise is a must in my opinion and I have reached out to organizers to host one at Cedar Grove.

I can attach descriptions & further information if needed

I will update you on all of these asap

Thank you,



Tamara Hedden  
CGES PAC Chair

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